

**Policy: OUTSTANDING SECONDARY PRINCIPAL AWARD**

It shall be the policy of the Idaho Association of Secondary School Principals (IASSP) to participate in the National Principal of the Year program sponsored by the National Association of Secondary School Principals (NASSP). Participation in the program shall be in effect as long as the program continues to allow IASSP to select the Idaho recipient of the award. The recipient of the Outstanding Secondary Principal Award will represent the state of Idaho in the National Principal of the Year program.

1. Award nomination and application submission timeframes shall be established by IASA staff in consideration of NASSP timeframes, IASSP Executive Board meetings and IASA Annual Conference dates.
2. The award shall be limited to practicing Idaho principals in senior high schools or junior high/middle schools who meet the following criteria:
  - a. The nominee must have at least 5 years of experience as a high school or middle level principal in Idaho,
  - b. The nominee must be a current member of IASSP/NASSP, and
  - c. The nominee must be a member of IASSP/NASSP during the year in which the award is received.
3. Nominations for the awards shall be on a form supplied by IASSP. Any person or group interested in middle level or high school education and/or administration in Idaho may submit a nomination.
4. A nominee who meets the award selection criteria shall be notified of their nomination and the selection process, and staff will provide the nominee with the NASSP National Principal of the Year application for completion.
5. All completed applications will be reviewed by the Executive Board. Following the review, the Executive Board may interview one or more of the applicants in each category prior to selection of the award recipient. The award recipient shall be chosen by vote of the the Executive Board.
6. The award recipient shall be recognized at the Association's next annual conference and presented with an appropriate commemorative item. The Association will also provide up to \$1,500 in expense reimbursement to the award winner for allowable expenses incurred while travelling to attend the NASSP Annual Convention, per the IASA Travel Policy and IASSP budgetary constraints.
7. In the event the award recipient is unable to fulfill the terms of the award including any duties, responsibilities and awards ceremonies, the Executive Board may withdraw the award and designate another individual to receive the award. The new award recipient shall be the runner-up nominee to the original award recipient.

Adopted by Executive Board - August 1981  
Amended by Executive Board - April 1996  
Amended by Executive Board – April 1997  
Amended by Executive Board – April 2000  
Amended by Executive Board – September 2003

Amended by Executive Board – May 2005  
Amended by Executive Board – May 2006  
Amended by Executive Board – June 2014  
Amended by Executive Board – April 2017

IDAHO ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS  
**Outstanding Secondary Principal Award**

**2021 NOMINATION FORM**

Each year, the Idaho Association of Secondary School Principals, in conjunction with the National Association of Secondary School Principals, sponsors the Outstanding Secondary Principal Award. The award honors a secondary school principal who has succeeded in providing high-quality learning opportunities for students and made exemplary contributions to the profession. The recipient of the award represents the secondary principals of Idaho in the NASSP National Principal of the Year program.

The nominee must be an active middle level or high school administrator in Idaho for 5 years or more, a current member of IASSP/NASSP, and a member of IASSP/NASSP during the year in which the award is received.

**The nomination deadline is March 15, 2021.**

NASSP National Principal of the Year applications will be provided to those nominees who meet the nomination criteria.

NOMINEE NAME: \_\_\_\_\_ Phone: \_\_\_\_\_

Nominee Email: \_\_\_\_\_

School District Name/Number: \_\_\_\_\_

School Name: \_\_\_\_\_ Years as Secondary Administrator: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Nominator: \_\_\_\_\_ Phone: \_\_\_\_\_

Nominator Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

**Complete and return this form via email or U.S. Mail to the IASA by March 15, 2021.**

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