IASC OUTSTANDING STUDENT COUNCIL
AWARD APPLICATION

For Academic Year 2019-20

All portfolios must be submitted digitally.

The Idaho Outstanding Student Council (OSC) application will take the form of a portfolio which may be retained by the Idaho Association of Student Councils (IASC) and posted to the IASC website. The portfolio should be of the highest quality as it is a reflection of the student council, the school, and the local community. Please make every endeavor to ensure that a professional product is submitted. Projects must be easily accessible without passwords, membership or downloads needed to view the product.

I. Governance - Provide evidence of the following (70pts / 75pts with bonus)

A. STUDENT COUNCIL PHOTO IS EVIDENT WITH CAPTIONS (20 points)
   a. Portfolio includes a photo of the entire student council with captions identifying each student council member
   b. This photo is placed on the introductory pages of the portfolio

B. GOVERNING DOCUMENTS (10 points)
   a. Provide student council constitution and/or bylaws used to govern the council

C. ELECTIONS (25 points)
   a. Provide written election rules and campaign protocols including explanation of voting process, and explanation of ballot counting process. (20 points)
      i. Identification of elected positions (5 points)
      ii. Identification of non-elected positions (if applicable) (5 points bonus)

D. MEETINGS (15 points)
   a. Evidence of meeting agenda (5 points)
   b. Evidence of meeting minutes (5 points)
   c. Evidence that parliamentary procedure is routinely used during meetings (minutes reflect motions, seconds, voting tallies, etc.) (5 points)

II. Structure - Provide evidence of the following: (10pts / 30pts with bonus)

A. ACADEMIC REQUIREMENTS (applicable if student council is offered for academic credit) ( 20 pts)
   a. Provide course description (preferably taken from the district course catalogue) (5 points)
   b. Provide course syllabus (10 points)
   c. Provide copy of student council membership roll and position titles (5 points)

B. BUDGET (10 points)
   a. Evidence of total revenue received and money spent for the year academic year (10 points)
      i. NOTE: A bookkeeper’s printout will not be sufficient.
III. Projects: All projects must be completed at the time of the portfolio submission and must reach the IASC Director by the deadline date shown in the footer of the document. Projects will be evaluated based on attempted execution and explanation. The variety of the artifacts submitted will also be evaluated—see Section VIII, Part D below. No projects may be used to satisfy more than one category. (135pts / 180 pts with bonus)

NOTE: Five extra points are awarded for each additional project in each project category (limit of ONE additional project per project category). Each additional project must conform to the same submission criteria identified above—45 extra points possible

A. SPIRIT/SCHOOL SERVICE PROJECT (Project directly contributes to, or improves student attitudes toward the school) (15 points)
   a. Written description of project is evident (minimum of 3 sentences) —5 points
   b. Written evaluation of the project (minimum of 3 sentences)—5 points
   c. Artifact from the project with a caption is evident −5 points

B. COMMUNITY SERVICE PROJECT (Project directly benefits the local community) (15 points)
   a. Written description of project is evident (minimum of 3 sentences) —5 points
   b. Written evaluation of the project (minimum of 3 sentences)—5 points
   c. Artifact from the project with a caption is evident −5 points

C. EDUCATIONAL PROJECT (Project increases awareness of an issue, event, or concern) (15 points)
   a. Written description of project is evident (minimum of 3 sentences) —5 points
   b. Written evaluation of the project (minimum of 3 sentences)—5 points
   c. Artifact from the project is evident −5 points

D. HEALTH AND SAFETY PROJECT (Project directly contributes to improving the health or safety of the school community, or the community at large) (15 points)
   a. Written description of project is evident (minimum of 3 sentences) —5 points
   b. Written evaluation of the project (minimum of 3 sentences)—5 points
   c. Artifact from the project with a caption is evident −5 points

E. LEADERSHIP PROJECT (Project demonstrates student council’s function as representative leaders of the student body) (15 points)
   a. Written description of project is evident (minimum of 3 sentences) —5 points
   b. Written evaluation of the project (minimum of 3 sentences)—5 points
   c. Artifact from the project with a caption is evident −5 points

F. FUNDRAISING PROJECT (Project enhances revenue for an identified club, activity, cause, program, or charitable organization) (15 points)
   a. Written description of project is evident (minimum of 3 sentences) —5 points
   b. Written evaluation of the project (minimum of 3 sentences)—5 points
   c. Artifact from the project with a caption is evident −5 points

G. PUBLIC RELATIONS PROJECT (Project enhances the reputation and understanding of student council) (15 points)
   a. Written description of project is evident (minimum of 3 sentences) —5 points

Submission deadline is Saturday, Aug 1, 2020 to iascdirector@gmail.com
b. Written evaluation of the project (minimum of 3 sentences)—5 points

c. Artifact from the project with a caption is evident—5 points

H. SOCIAL OR RECREATIONAL PROJECT (Project enhances students’ enjoyment of participation in school events, or aids in the transition of entry grade level students into the high school) (15 points)
   a. Written description of project is evident (minimum of 3 sentences)—5 points
   b. Written evaluation of the project (minimum of 3 sentences)—5 points
   c. Artifact from the project with a caption is evident—5 points

I. INTERSCHOOL PROJECT (Project involves the active engagement of other schools. This may include interaction with other high schools, middle schools, junior high schools, and elementary schools. NOTE: Attendance of regional or state conferences will not satisfy this requirement, as points will be awarded for conference participation in other sections of this checklist) (15 points)
   a. Written description of project is evident (minimum of 3–4 sentences)—5 points
   b. Written evaluation of the project (minimum of 3-4 sentences)—5 points
   c. Artifact from the project with a caption is evident—5 points

IV. Regional Participation - Provide evidence of the following: (20pts / 50pts with bonus)

A. ATTENDANCE OF REGIONAL IASC CONFERENCE (20 points)
   a. Evidence of attendance required (e.g. registration confirmation, or photo) (20 points)
      i. NOTE: Extra points are awarded if more than ten delegates from student council attend this conference (10 points)
      ii. NOTE II: Extra points are awarded if evidence is submitted that the student council presented a breakout session or actively assisted in the implementation of the conference (20 points)

V. State Participation- Provide evidence of the following: (60 pts/90 points with bonus)

A. ATTENDANCE OF STATE IASC CONFERENCE (20 points)
   a. Evidence of attendance required (e.g. registration confirmation, or photo)
      i. NOTE: Extra points are awarded if more than ten delegates from student council attend this conference (10 points)
      ii. NOTE II: Extra points are awarded if evidence is submitted that the student council presented a breakout session or actively assisted in the implementation of the conference (20 points)

B. SUBMISSION OF ARTICLE TO THE IASC WEBSITE (20 points)
   a. Each student council may contribute a maximum of two articles per school year. Each submission will result in point accumulation (10 points per submission, 20 points possible)

C. ELECTION OF OFFICERS (20 points)
   a. Your student council offered up a candidate for the state office assigned to your region (20 points)
      i. Provide candidate photo, candidate declaration form, or candidate speech.

VI. National Participation - Provide evidence of the following (50 pt bonus)

A. NATIONAL STUDENT COUNCIL (NatStuCo) MEMBERSHIP (10 points)
   a. Provide a copy of the NatStuCo membership certificate

B. ATTENDANCE OF NatStuCo CONFERENCE (30 points)
   a. Evidence of attendance required (e.g. registration confirmation, or photo)

C. NatStuCo ACTIVE PARTICIPATION (10 points)

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a. Evidence of participation in any NASC sponsored, or endorsed activities, events, or projects. (20 points)

VII. Principal / Teacher Evaluation - provide evidence of the following: (20 pts)

A. PRINCIPAL’S EVALUATION (evaluation letter must conform to the following requirements to be considered) (10 points)
   a. Evaluation is on official school letterhead
   b. Explain your favorite event that your council conducted this year and why.

B. TEACHER EVALUATION #1 (evaluation letter must conform to the following requirements to be considered and may not be from the Student Council Advisor) (10 points)
   a. Evaluation is on official school letterhead
   b. Explain what your role (chaperone, spectator, advisor) was while interacting with a student leadership event. Explain how you felt the event progressed and how you interpreted the efforts of the council members responsible for the event.

VIII. Portfolio Quality: (50 pts)

A. PORTFOLIO LAYOUT ENCOURAGES EASE OF READING (10 points)
   a. Flow and accessibility of portfolio is crucial.
   b. Portfolio sections are well defined, orderly and separated by tabs.
   c. Portfolio is “user friendly” and can be easily manipulated and comprehended by readers

B. UNIFORMITY OF LAYOUT SCHEME IS EVIDENT (10 points)

C. UNIFORMITY OF FONT STYLE IS EVIDENT THROUGHOUT PORTFOLIO (10 points)

D. ARTIFACT VARIETY IS EVIDENT (10 points)
   a. Different types of artifacts attesting to project completion appear throughout the portfolio (e.g. photos, programs, flyers, scripts, newspaper clippings--from the school or community, event-related stickers, etc.)
   b. Digital format may include video links to events and or the school website hosting the portfolio.

E. PORTFOLIO IS PROFESSIONAL IN APPEARANCE (10 points)

F. PORTFOLIO MUST BE SUBMITTED BY DUE DATE TO BE ELIGIBLE.
   a. Digital submission format: As was mentioned earlier we encourage you to take a look at using Google Docs, other options could include Prezi, or a web based scrapbooking program. Digital Submissions should be sent via email to iascdirector@gmail.com.
   b. Portfolio digital formats may vary, but they are required to be easy to access and easy to use without having to download an app or other software. They should be PC accessible even if the portfolio is a MAC document.
   c. Online documents must not be edited or undergo any construction after the submittal date.

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SCORING EXPLANATION

GOVERNANCE (70/75)—70 points is obtainable by all
STRUCTURE (10/30)—10 points is obtainable by all
PROJECTS (135/180)—135 points is obtainable by all
REGIONAL (20/50)—20 points is obtainable by all
STATE (60/90)—60 points is obtainable by all
NATIONAL (0/50)—50 points are bonus points
EVALUATIONS (20)—20 points is obtainable by all
PORTFOLIO QUALITY (50 points)—50 points is obtainable by all

*Adding all minimum points possible = 365 points (This will be considered the achievable minimum for all)
*If every single point possible was obtained, a total of 545 points can be achieved

The point spread between 545 points and 365 points is 180 points, which comes as a result of the bonus point structure identified below:

- Having “non-elected” positions in student council (5 points)
- Having “Student Council” as an academic class (20 points)
- Having two projects in every project category (45 points)
- Bringing 10 or more delegates to regional conference (10 points)
- Presenting a breakout session at the regional conference (20 points)
- Bringing 10 or more delegates to state conference (10 points)
- Presenting a breakout session at the state conference (20 points)
- Membership in NASC (10 points)
- Attendance of NASC conference (30 points)
- Active participation of NASC activity (10 points)

Therefore: OSC Awards will be granted to those student councils that have obtained a minimum of 365 points.

- All OSC award winning student councils will be identified and receive their award at the state student council conference.
- The three student councils that have obtained the highest number of points will be given special recognition at the state student council conference

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